



**Gila County Community College District1  
Governing Board Regular Meeting  
Electronic Meeting  
June 9, 2021  
\*\*APPROVED\*\***

A Regular Meeting of the Gila County Community College Provisional District Governing Board was held on June 9, 2021, with all Board members participating electronically by ZOOM. Gila Community College pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present**

Jan Bocker, President (via ZOOM)  
Connie Cockrell, Secretary (via ZOOM)  
Kurt Knauss, Treasurer/CFO (via ZOOM)  
Samuel I. Moorhead, Vice President (via ZOOM)

**Governing Board Members Absent:**

Fernando Shipley, Member (Excused Absence)

**Also Present:**

Pam Butterfield, Payson Campus Dean, Andrea Renon, Facility Coordinator, Ron Carnahan, Project Coordinator IT Gila County, Leitha Griffin, PR Coordinator, Heston Welker, VP Administration/CBO, Sr. Dean Janice Lawhorn, Dean of Curriculum and Instruction and Gila County Senior Dean, Trac Morris, EAC Bursar and Jessica Scibelli, Gila County Attorney's Office.

**Other Guests:** No Guests were in attendance.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Bocker called to order the Regular Meeting of the Gila County Community College Provisional District Governing Board of June 9, 2021 at 9:18 a.m. and asked that the record show that there is a quorum with President Bocker, VP Moorhead and Secretary Cockrell in attendance. Member Shipley has an excused absence. VP Moorhead led the Pledge. President Bocker asked if there were any guests. Ron replied that there were no guests at this time.

**2. Call to the Public:** No one approached the Board. President Bocker stated she would skip the Call to the Public.

**3. Reports**

**A. President's Board Report /Information/Discussion**

President Bocker reported that there is still a bill in the Legislature to increase the Expenditure Limitation and believes it has a one-year limitation. President Bocker provided some background on the second bill. This bill was to reduce the enrollment requirement for the Provisional Districts moving forward to become fully organized. It was a bill that became part of the budget and is now a bill again. President Bocker's understanding is that the Legislature recessed before either bill was approved. However, there is optimism that the bills should be approved. President Bocker stated she believes the Legislature is reconvening either today or tomorrow. VP Moorhead informed they would reconvene tomorrow. President Bocker is hopeful she will find out something during the Legislative update on Friday or soon after. There is approval to pursue the insurance policy discussed at the last meeting. Fernando and President Bocker met with the Insurance Trust yesterday. President Bocker reminded the Board that EAC had been covering the insurance through their policy and those policies are now separated. The liability section was taken care of about six months ago and now we are going ahead with the property coverage. This policy must be signed so the coverage can go into effect July 1. A special meeting may be necessary or just show in the records that we need the insurance and she would sign for it. President Bocker also reported that she checked on prepaid legal services. As part of this insurance policy we have \$2,500 available to access legal counsel who specialize in school related legal situations. President Bocker informed that the Bark Beetle Project to work the property around the Payson campus was pre-approved several months ago. We will be covering up to 50% of the cost and up to \$100,000 which was approved. Kevin



McCulley of the Payson Fire Department secured three bids and the lowest bid was \$35,000 and was from one of the best companies Kevin and President Brocker have dealt with. Kevin McCulley will be awarding the bid to Armstrong Land Company. The project should start in September.

President Brocker reported that she is in discussion with EAC and is pursuing getting an Administrative Assistant to work directly with the Board. This would be an employee of GCC. She is hoping to have someone in place by July 1. This would be a very part-part time position.

President Brocker did not have an update on Sparklight. She reconnected with the President of the MHA Foundation and he said he would get that going again. She has not heard nor has Ron. President Brocker stated she would follow up again.

Secretary Cockrell reported that the Chamber just announced the grand opening of the Sparklight office. She did not have an address.

President Brocker questioned Trac about the note he sent on depositing some amount. Trac asked if they could talk later. VP Welker responded that it was for the Prop 207 funds. President Brocker called for questions or discussion and there was no response.

#### **B. Sr. Dean's Report/Information/Discussion**

Sr. Dean Lawhorn informed that the FTSE report for last year which is the annualized amount has been submitted to the State Auditor. Sr. Dean stated that COVID has not been kind to Gila County or to EAC in general. The enrollment has decreased significantly. She is currently working with Pam to get extra dual enrollment courses and looking for additional programs to see what can be done moving forward.

Sr. Dean reported that second interviews for the Globe Campus were conducted. Payson Campus second interviews will be conducted this week. We are moving forward with the Dean positions on both campuses. President Brocker informed that the Enrollment figures are in the Board packet and they are very dismal.

(Copy attached and made a part of the official minutes.)

Treasurer/CFO Knauss joined the meeting at 9:32 a.m. He had to evacuate his home due to the fire. President Brocker stated her appreciation for him joining the meeting and provided information on what had taken place with the meetings. President Brocker stated that all are in our thoughts and prayers.

#### **C. Coordinator's Report/Information/Discussion**

Coordinator Renon asked the Board to accept her written report as presented in the Board packet. She explained that she was working from her mobile as she has been evacuated also and did not have a computer at the present time. President Brocker asked about the inventory and the prison course offerings. Coordinator Renon responded the inventory President Brocker had requested had been completed and sent to her. Coordinator Renon also informed that she attended a ZOOM meeting with the Prison Warden, Sr. Dean Lawhorn, Gabe, Chuck and someone from the Prison who is with the education program. They are looking at expanding Building Trades, and Masonry so prison inmates can also obtain additional Certificates of Proficiency aside from the HVAC. Chuck from Thatcher has taken the lead in this. Andrea informed that she will keep the Board updated on this undertaking.

#### **D. Dean's Report/Information/Discussion**

Dean Butterfield stated that there was very little to report this month.

On May 11, 2021 Ann Knights attended a State of AZ Grant Submission brainstorming session with MHA and PUSD personnel. The group was looking for grant opportunities from the State possibly with COVID funds but not sure.

A New Instructor Meeting was held on May 19, 2021 for new summer instructors.

Summer classes begin June 1, 2021. Dean Butterfield mentioned that there are 3 new CTE COPs that will be offered at the high school. These had been offered previously and discontinued with the previous administration so we will be reinstituting and updating them. Hopefully the CTE enrollment will increase. Dual enrollment numbers look good. Dean Butterfield stated that she didn't have numbers but she is seeing people coming in to register for Fall. President Brocker asked how the 55 enrollment was looking. Dean Butterfield informed that they lost two-thirds of their enrollment due to COVID. Sr. Dean Lawhorn checked summer registration for 55 and over and there are more attending this summer than last at the Payson Campus. Dean Butterfield informed that the Seniors are coming out in the summer for painting and ceramic classes. Dean Butterfield stated that the gym enrollment is only 60 or 70 and that is typical but when they get locked out from summer they come in to enroll for fall.

Sr. Dean Lawhorn announced that this was Dean Butterfield's last meeting and she wanted to thank her for her years of service at Gila County. Dean Butterfield thanked Sr. Dean Lawhorn and the Board and said it was an honor to work with them and she looked forward to seeing them in a non-professional capacity. President Brocker thanked Dean Butterfield for her fourteen years of service.

#### **E. Financial Report**

VP Welker stated the financials are available for March and April for the Board's review and they look very normal and very good. The financial stability is very robust and the District is in very good shape. We are dealing with the Expenditure Limitation and working with Workforce Development funds to mitigate that. We will close out with a very positive year.



**4. Standing Business**

**A. Update on Accreditation Strategy/information/Discussion/**

President Brocker reported that she is waiting on Legislation. Nothing new to report.

**B. Update on Funding Strategy/Information/Discussion**

Member Shipley is not present today. President Brocker asked if anyone had any information and there was no response.

**C. Update on the Legislative Strategy/ Information/Discussion**

VP Moorhead reported that Legislative Leadership and the Governor had reached an agreement but it did not extend to the rank and file. He stated that the Legislature is recessed today but will reconvene tomorrow. VP Moorhead informed that we still do not have a Budget Agreement. Still awaiting news on the Expenditure Limitation and FTSE enrollment reduction from 900 to 450-500 for applying for accreditation.

**D. Update on Community Relations/Workforce Development Strategy/Information/Discussion**

Treasurer/CFO Knauss reported that he had no updates today. President Brocker asked if he and his family were ok and Treasurer/CFO Knauss informed that it had been very challenging time and they are tired. They are living out of their fifth wheel. Treasurer/CFO Knauss gave an update for the Board on the fire situation and stated that they are doing a Class A job on keeping the fire from spreading in the communities.

**5. New Business**

**Position Reclassification on Payson Campus/Information/Discussion/Action**

Sr. Dean Lawhorn asked that this item be removed from the Agenda until there is additional discussion.

President Brocker was going to ask for a motion to table this item but Sr. Dean Lawhorn wanted a motion to remove it.

Sr. Dean Lawhorn checked Robert's Rules and an item can be removed from the Agenda.

President Brocker asked for a motion to remove this item from the Agenda

**Motion 06092021 #1**

VP Moorhead moved to remove the item Position Reclassification on Payson Campus from the Agenda. Call for a second. Treasurer/CFO Knauss seconded the motion. Call for discussion; no response. Call for the question. All in favor of removing this item say Aye. Opposed; no response. Abstain; no response. This item has been removed. (Brocker, Cockrell, Knauss and Moorhead voting in favor.)

**6. Consent Agenda**

**A. Minutes from May 2021 meetings/Information/Discussion/Action**

President Brocker asked if there were any comments, discussion or corrections on the Minutes from the May 2021 meetings. There was no response. Call for the question. President Brocker meant to say call for a motion.

Secretary Cockrell moved to accept the consent agenda. Call for a second. VP Moorhead seconded the motion. All those in favor of approving the Consent Agenda please say aye. Opposed; no response. Abstain; no response.

The Consent Agenda has been approved. (Brocker, Cockrell, Knauss and Moorhead voting in favor.)

**7. General Information and Discussion of the Same/Information/Discussion**

**A. The next District Governing Board meeting is Wednesday, July 14, 2021 at 9:00 a.m.**

President Brocker stated she will check to see if we need a special meeting to approve the insurance policy.

President Brocker asked if there was anything else for the good of the order and there was no response.

**8. Adjournment/Action**

**President Brocker called for a motion to adjourn.**

**Motion 06092021 #2**

Treasurer/CFO motioned to adjourn. Call for a second. VP Moorhead seconded the motion. President Brocker called for the vote. All in favor say aye. Opposed; no response. Abstaining; no response. Meeting is adjourned. (Brocker, Cockrell, Knauss, and Moorhead voting in favor.)

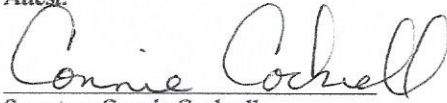
President Brocker thanked everyone for being here especially considering the situation.

Meeting adjourned at 9:53 a.m.

Respectfully submitted,

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Recording Secretary

Attest:

A handwritten signature in cursive script, appearing to read "Connie Cockrell".

Secretary Connie Cockrell  
GCCCD Governing Board Secretary